



LEAD MEMBER FOR STRATEGIC MANAGEMENT AND ECONOMIC DEVELOPMENT

DECISIONS to be made by the Leader and Lead Member for Strategic Management and Economic Development, Councillor Keith Glazier

TUESDAY, 3 NOVEMBER 2015 AT 9.30 AM

CC2, COUNTY HALL, LEWES

AGENDA

- 1 Decisions made by the Lead Cabinet Member on 15 September 2015 (*Pages 3 - 4*)
- 2 Disclosure of Interests
Disclosure by all Members present of personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- 3 Urgent items
Notification of any items which the Lead Member considers urgent and proposes to take at the appropriate part of the agenda.
- 4 Delegation in respect of Executive Functions (*Pages 5 - 10*)
Report by the Chief Executive
- 5 Local Growth Fund - Re-profile and re-allocation of spend in 2015/16 (*Pages 11 - 18*)
Report by the Director of Communities, Economy and Transport
- 6 Any urgent items previously notified under agenda item 3

PHILIP BAKER
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26 October 2015

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LEAD MEMBER FOR STRATEGIC MANAGEMENT AND ECONOMIC DEVELOPMENT

DECISIONS made by the Lead Member for Strategic Management and Economic Development, Councillor Keith Glazier, on 15 September 2015 at County Hall, Lewes

Councillor Charlton spoke on item 4 (see minute 14)

Councillor Simmons spoke on items 4 and 5 (see minutes 14 and 15)

11 DECISIONS MADE BY THE LEAD CABINET MEMBER ON 29 JUNE 2015

11.1 Councillor Glazier approved as a correct record the minutes of the meeting held on 29 June 2015.

12 DISCLOSURE OF INTERESTS

12.1 Councillor Glazier declared a personal interest in item 4 in that he is the East Sussex County Council representative on the SE LEP Accountability Board, but he did not consider this to be prejudicial.

12.2 Councillor Simmons declared a personal item in item 5 in that he is a Director of Sea Change Sussex, but he did not consider this to be prejudicial.

13 REPORTS

13.1 Reports referred to in the minutes below are contained in the minute book.

14 NEWHAVEN FLOOD ALLEVIATION SCHEME - RE-PROFILE OF LOCAL GROWTH FUND

14.1 The Lead Member considered a report by the Director of Communities, Economy and Transport.

DECISIONS

14.2 RESOLVED to (1) agree the re-profile of the South East Local Enterprise Partnership's Local Growth Fund allocation for the Newhaven Flood Alleviation Scheme as set out in paragraph 1.6 of the report within the agreed arrangements under the South East Local Enterprise Partnership's Accountability and Assurance Framework;

(2) Subject to the above, agree that the Section 151 Officer recommend to the Local Enterprise Partnership's Local Growth Board for East Sussex - Team East Sussex - under its 'advisory capacity' to formally agree the variation under the Local Accountability arrangements; and

(3) Subject to the above, delegate authority to the Section 151 Officer to take any further actions required to enable the scheme's request for variation to be taken to the South East Local Enterprise Partnership's Accountability Board for approval.

Reasons

14.3 The delivery of the Newhaven Flood Alleviation Scheme by the Environment Agency is integral to realising the growth plans for the town as set out in SE LEP and C2C LEP's Growth Deal. The scheme will protect existing residential and commercial properties as well as enable further housing and employment sites to come forward.

14.4 In its Growth Deal, SE LEP was allocated £1.5m towards the cost of delivering the NFAS scheme. The EA have requested a re-profile of the available SE LEP funding, as set out in the report. Under Section 1 of the SE LEP's Accountability and Assurance Framework and our local accountability arrangements, the agreement of the Lead Member and comments of TES are required on any changes or variations to LGF schemes before reporting up to the SE LEP Accountability Board for approval.

15 NORTH BEXHILL ACCESS ROAD: FUNDING AGREEMENT WITH SEACHANGE SUSSEX

15.1 The Lead Member considered a report by the Director of Communities, Economy and Transport. The Lead Member reported the comments of Councillor Stogdon and Mr Coffee from the Campaign for Better Transport, received by email. It was confirmed that a planning application had been submitted on 9 September 2015.

DECISION

15.2 RESOLVED to (1) approve loan funding of £200,000 to Sea Change Sussex towards the scheme development costs of the North Bexhill Access Road; and

(2) delegate authority to the Director of Communities, Economy and Transport to approve the terms of any agreements and to take all other necessary actions in respect of resolution 1 above.

Reasons

15.3 The North Bexhill Access Road is one of the SE LEP Local Growth Deal schemes to come forward in East Sussex. Along with the Bexhill Hastings Link Road and Queensway Gateway Road, its delivery will help unlock employment space and create jobs in the A21/A259 Bexhill/Hastings growth corridor.

15.4 Sea Change Sussex is a key delivery partner for the County Council in achieving its ambitions for driving economic growth in the county. The loan of £200,000 will contribute towards Sea Change Sussex taking their proposals for the North Bexhill Access Road through to the end of the planning process and submission of a business case to the SE LEP.

Agenda Item 4

Report to: **Leader and Lead Cabinet Member for Strategic Management and Economic Development**

Date: **3 November 2015**

By: **Chief Executive**

Title of report: **Delegations in relation to Executive Functions**

Purpose of report: **To consider delegations in relation to executive functions and Cabinet portfolios.**

RECOMMENDATIONS: The Leader is recommended to consider any changes he wishes to make in relation to the Cabinet portfolios set out in Appendix 1

1 Background Information

1.1 At the Council meeting in May 2015, the Leader of the Council presented his report in relation to the delegation of executive functions including those allocated to Cabinet Members. A copy of the Leader's report is attached at Appendix 1.

1.2 Since the Council meeting in May, consideration has been given to the scope of some of the Cabinet portfolios and it is proposed that the following changes be made:

Function	Current Cabinet Portfolio	Proposed Cabinet Portfolio
Culture	Community Services	Economy
Trading Standards	Economy	Community Services
Road Safety	Transport and Environment	Community Services
Emergency Planning	Transport and Environment	Community Services
Gypsies and Travellers	Transport and Environment	Community Services

1.3 Subject to any changes made, in due course, consideration will be given as to whether changes are needed to scrutiny committees' terms of reference.

1.4 Any proposals to change scrutiny committees' terms of reference would require an amendment to the Council's Constitution and would be reported to the Governance Committee prior to the County Council.

2 Conclusion and Reason for Recommendation

2.1 The Leader is responsible for appointing members of the Cabinet and determining the content of portfolios assigned to Cabinet Members. The Leader can review portfolio content at any point during the year. Having reviewed the Cabinet portfolios reported to the County Council in May 2015 it is recommended that the portfolios of Cabinet Members be changed as set out in paragraph 1.2 above in order to align portfolios in the interests of efficiency.

BECKY SHAW
Chief Executive

Contact Officer: Andy Cottell Tel No. 01273 481955

Local Member: All

BACKGROUND DOCUMENTS: County Council Constitution

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Delegations approved by the Leader of the Council – 12 May 2015

(a) *names of the County Councillors appointed to the Cabinet*

The Cabinet comprises the following members

Portfolio	Appointment
Strategic Management and Economic Development	Councillor Keith Glazier
Resources	Councillor David Elkin
Community Services	Councillor Chris Dowling
Economy	Councillor Rupert Simmons
Transport and Environment	Councillor Carl Maynard
Adults Social Care	Councillor Bill Bentley
Children and Families (designated statutory Lead Member for Children's Services)	Councillor Sylvia Tidy
Learning and School Effectiveness	Councillor Nick Bennett

(b) *the extent of any authority delegated to cabinet members individually as portfolio holders is set out in the Constitution of the County Council and below.*

In overall terms the areas of responsibility for each portfolio holder includes the following (subject to any subsequent amendment by the Leader at his discretion) principal services to be interpreted broadly. In accordance with the wishes of the Leader, principle services are not to be construed restrictively. In the event of any doubt in connection to a decision made by a Lead Member, the Leader confirms that he has delegated full executive authority to that decision maker:

Portfolio	Scope
Strategic Management and Economic Development	<ul style="list-style-type: none"> • Chairing and managing the executive and its work • Overall strategy and policy for the Council • Principal service area responsibilities: Communications Economic Development/LEP Policy and Performance Public Health Equalities South East Seven Partnership Democratic Services all ancillary activities

Resources	<ul style="list-style-type: none"> • Strategy and policy for all corporate resources matters • Principal service area responsibilities: Financial Management Property asset management Risk management Procurement Internal audit ICT Personnel and Training Legal all ancillary activities
Community Services	<ul style="list-style-type: none"> • Strategy and policy for all Community Services matters • Principal service area responsibilities: Archives and records Coroner services Libraries Registration Services Strategic Partnerships Culture Voluntary Sector all ancillary activities
Economy	<ul style="list-style-type: none"> • Strategy and policy for all economic development and regeneration projects and all ancillary activities • Principal service area responsibilities Trading Standards
Transport and Environment	<ul style="list-style-type: none"> • Strategy and policy for all Transport and Environmental matters • Principal service area responsibilities: Operational services Planning and developmental control Transport strategy and road safety Environmental and waste strategy Emergency Planning Gypsies and travellers all ancillary activities

Adult Social Care	<ul style="list-style-type: none"> • Strategy and policy for all Adult Social Care and Community Safety matters • Principal service area responsibilities: Services for vulnerable adults including older people, learning disability, physical disability, mental health and all ancillary activities Community Safety
Children and Families	<ul style="list-style-type: none"> • Overall strategy and policy for all Children's Services (social care) matters • Principal service area responsibilities: Child protection and family support Fostering and adoption for children Residential care for children Other aspects of social care for children Special educational needs Youth justice Youth service all ancillary activities
Learning and School Effectiveness	<ul style="list-style-type: none"> • Strategy and policy for all Children's Services (education) matters • Principal service area responsibilities: Quality and standards in educational establishments School admissions and transport Early years and childcare School organisation and place planning all ancillary activities

(c) *appointment to the position of Deputy Leader*

Councillor Elkin to be appointed Deputy Leader of the County Council

(d) *the terms of reference and constitution of the Cabinet and any executive committees together with the names of cabinet members appointed to them*

Delegations to each of these positions will remain as currently set out in the Constitution of the Council

(e) *the nature and extent of any delegation of executive functions to local committees*

There is no delegation of executive functions to local committees

(f) *the nature and extent of any delegation to officers*

The delegations of executive functions to Officers will be as set out in the Constitution. The delegations to Officers can be viewed via the following link: <http://www.eastsussex.gov.uk/yourcouncil/about/keydocuments/constitution/> or alternatively hard copies are available at County Hall, Lewes (please contact Andy Cottell – 01273 481955)

Councillor Keith Glazier
Leader of the Council

12 May 2015

Report to:	Lead Cabinet Member for Strategic Management and Economic Development
Date of meeting:	3 November 2015
By:	Director of Communities, Economy and Transport
Title:	Local Growth Fund – Re-profile and re-allocation of spend in 2015/16
Purpose:	To seek agreement to a request for a re-profile and re-allocation of the South East Local Enterprise Partnership's Local Growth Fund monies in 2015/16 on East Sussex approved schemes.

RECOMMENDATIONS: The Lead Cabinet Member is recommended to:

- (1) Agree to re-profile the South East Local Enterprise Partnership's Local Growth Fund allocation within the agreed arrangements under the South East Local Enterprise Partnership Accountability and Assurance Framework;**
 - (2) Agree that all the available funding is re-allocated in 2015/16 on approved priority East Sussex schemes that are able to be brought forward for spend in this financial year;**
 - (3) Agree that the S151 Officer recommend to South East Local Enterprise Partnership's Local Growth Board for East Sussex (Team East Sussex) under its 'advisory capacity' to formally agree the variation under the Local Accountability arrangements; and**
 - (4) Delegate authority to the S151 Officer to take any further actions required to enable the request for variation to be taken to the SE LEP Accountability Board for approval on the 13 November 2015.**
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1 Background Information

1.1 In March 2014, the South East Local Enterprise Partnership (SE LEP) and Coast to Capital Local Enterprise Partnership (C2C) submitted their proposals to Government for a Growth Deal to drive economic expansion in their respective areas over the next six years up to 2021.

1.2 Both LEP's initial Growth Deals were agreed in July 2014 with further Growth Deals agreed in February 2015. Within East Sussex, over £71m across the two LEPs has been secured to date towards infrastructure projects that will bring new jobs and homes until 2021. In 2015/16, a total of £11.35m has been allocated to three approved schemes in East Sussex:

- (i) Queensway Gateway Road (QGR) (£10m);
- (ii) Newhaven Flood Alleviation Scheme (NFAS) (£750,000) and
- (iii) the Eastbourne and South Wealden Walking and Cycling Packages (ESWWCP) (£600,000).

Whilst the QGR and NFAS schemes have continued to progress over this financial year, it is unlikely that they will achieve the full spend of their allocated Local Growth Fund (LGF) monies this financial year.

1.3 The NFAS is being delivered by the Environment Agency. As they have been developing the designs, they have identified technical problems with part of the scheme, which has resulted in a delay in implementing the scheme and the overall spend profile. At a decision making meeting of the Lead Member for Strategic Management and Economic Development on 15 September 2015, it was resolved to re-profile the £1.5m (£750,000 in both 15/16 and 16/17) across three rather than two years with £400,000 in 15/16, £700,000 in 16/17 and £400,000 in 17/18. This request has also received Team East Sussex (TES) approval as the local federated board to the SE LEP on 21 September and will be presented to the SE LEP Accountability Board on 13 November 2015 for

final approval. As a direct consequence, £350,000 is available from the NFAS for reallocation on other LGF projects this financial year.

1.4 In addition, with the delay in the planning decision on the QGR, as well as the identification of alternative engineering options for delivering the scheme which has driven down the overall scheme cost, it is expected that assuming planning permission is given, only £3m of the £10m will be required in 2015/16 (a further £5m is allocated to Queensway Gateway Road for 2016/17). Accordingly, there is £7m from the 2015/16 QGR LGF allocation which is available to reallocate to other East Sussex LGF approved projects.

1.5 As summarised below, across both schemes, there is a total of £7.35m now available to re-allocate in this financial year onto approved schemes. The Government is very clear that the LGF monies should be spent in the year in which it is allocated and therefore there is no option to simply re-profile funding to future financial years. Equally any project that has already been agreed to re-position funding to future years, as is the case with NFAS, must be allocated funding in that year within the overall programme spend.

Scheme / Years	Allocated funding in 2015-16 (£m)	Revised planned expenditure 2015-16 (£m)	Residual funding proposed for re-profiling (£m)
Queensway Gateway Road	10	3	7
Newhaven Flood Alleviation Scheme	0.75	0.4	0.35
Eastbourne & South Wealden Walking & Cycling packages	0.6	0.6	0
TOTALS	11.35	4	7.35

1.6 This has resulted in the need to identify other East Sussex Local Growth Fund schemes that are in a position to be brought forward and, subject to the production of business cases being assessed by the SE LEP Independent Technical Evaluator (ITE) and approved by the SE LEP Accountability Board, achieve spend this financial year. The County Council and its delivery partners is in an excellent position to accelerate and bring forward its pipeline of already allocated LGF schemes with funding that is provisionally profiled for spend from 2016/17 onwards.

1.7 The table below shows the proposed approved LGF schemes that are able to be brought forward, subject to the assessment by the SE LEP ITE and approval by the LEP's Accountability Board, using the £7.35m funding reallocation. A summary of each of the existing and new schemes are outlined in Appendix A.

Scheme/ Years	Current LGF allocation (pending approval and contract) for 2016/17+ schemes (£m)	Proposed use of re-profiled spend in 2015-16 (£m)	Comments/Risk
North Bexhill Access Road (NBAR) (A21/A259 Growth Corridor)	7.6	5.4	The £5.4m to be accelerated is an additional funding allocation to augment the already committed £7.6m in 2016/17 and not to replace it. Spend in 2015/16 includes land acquisition, construction and supervision costs.
Swallow Business Park, Hailsham (A22/A27 Growth	1.4	1.4	The £1.4m to be accelerated will then replace the current LGF allocation committed for 2016/17. Further

Corridor)			consideration will be required on which scheme(s) this funding will be allocated to in 2016/17. Total Spend in 2015/16 covers the site entrance and infrastructure works.
Sovereign Harbour, Eastbourne (A22/A27 Growth Corridor)– site infrastructure works	1.7	0.7	The £0.7m to be accelerated will then replace part of the current LGF allocation committed to for 2016/17. Further consideration will be required on which scheme(s) the remainder of this funding will be allocated to in 2016/17. Spend in 2015/16 includes site infrastructure works.
TOTAL		7.5	Propose an over commitment to the LGF allocation, allowing a degree of local flexibility should one of the schemes underspend. This will be reflected in contractual agreements and delivered through staged payments.

1.8 We have worked with our partners to identify which projects are able to be brought forward, subject to the development and approval of business cases, to minimise the risk of loss of funding. This then provides the opportunity to re-allocate funding between more projects in the SELEP LGF programme in future years. The NBAR requires the additional funding following the development of the detailed business case, technical re-design and extension to scheme ensuring connection to the main A269, and supports the now adopted Rother Local plan in unlocking additional housing and commercial space needs addressing the priorities in the East Sussex growth agenda.

1.9 In terms of minimising the risk in future years, as more schemes are approved and allocated funding from 2016/17 onwards, this will enable much greater flexibility in the movement of financial resources between projects. This will allow the County Council and its delivery partners to continue to deliver its LGF programme, whilst also developing a pipeline of projects for future years. This has and will continue to be far more achievable with the £839,000 of County Council funding allocated within the Economic Growth and Strategic Infrastructure programme available towards the development of East Sussex LGF schemes.

2 Supporting Information

2.1 A key requirement of SE LEP's Accountability and Assurance Framework (AAF), approved by the Lead Cabinet Member for Strategic Management and Economic Development at his decision making meeting on 2 June 2015, was the establishment of an Accountability Board alongside which each local federated area must establish its own agreed local accountability arrangements. As set out in Appendix B, the Local Accountability arrangements established in East Sussex for managing the devolved funding and responsibility for delivering (taking into account any associated risks) are:

- funding is devolved from Essex County Council as the Lead Accountable Body for the SE LEP to ESCC;
- ESCC is then the Local Accountability Body (LAB) for ES LGF schemes;
- Team East Sussex (TES) is the local federated board termed the 'Area Delivery Board Partnership' that will operate as an 'advisory body' responsible for overseeing local delivery; and
- Project Delivery Agents, which can be the County Council, are our local partners responsible for delivering projects on time and within budget.

2.2 In line with the SE LEP AAF and the local Accountability arrangements for East Sussex, the Lead Member for Strategic Management and Economic Development's approval is required on any variations to spends / outputs within the tolerance thresholds on East Sussex LGF schemes. The

proposed re-profile of £7.35m Growth Deal allocation from the NFAS and the QGR schemes as set out in sections 1.5 and 1.7 above would fall within this requirement.

2.3 Subject to the Lead Member's approval, this will then be referred by the County Council's S151 Officer to Team East Sussex (TES) for their consideration. As part of the devolved local accountability arrangements, TES have to consider the proposed changes and variations to any LGF schemes in an 'advisory capacity' before final submission, along with TES's comments, to the SE LEP Accountability Board for approval.

3 Conclusion and Reasons for Recommendations

3.1 Following a review of the delivery of East Sussex Local Growth Fund schemes in 2015/16, by the County Council a total of £7.35m of the LGF monies has been identified as available to reallocate for spend this financial year towards other schemes committed in our Local Growth Deal with Government via SE LEP. It is important for the County Council and Team East Sussex partners to take full advantage of the flexibility available in the re-allocation of the funding to drive forward economic growth. It is recommended that, subject to adherence to the SE LEP Assurance and Accountability Framework and business cases being approved by the SE LEP Accountability board, funding is re-allocated to the approved LGF projects identified in section 1.7 above.

RUPERT CLUBB

Director of Communities, Economy and Transport

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LOCAL MEMBERS

All

BACKGROUND DOCUMENTS

None

2015/16**Queensway Gateway Road**

The Queensway Gateway Road, comprises a single carriageway road between the A21 Sedlescombe Road North and Queensway. The road will connect via a new roundabout with Queensway south of its junction with the Ridge West, crossing the Hollington Stream valley on an embankment and then utilising the existing alignment of Whitworth Road to join the A21 at a new roundabout north of the existing Sainsbury's store; Junction Road will be closed to traffic as part of the scheme. The Gateway Road includes a central roundabout to facilitate access to the employment sites allocated in the adopted Hastings Local Plan Planning Strategy to the north and south of the road. The road will facilitate approximately 12,000sqm of employment space on these sites, creating around 900 jobs.

Subject to planning permission, the scheme is expected to commence in early 2016.

Newhaven Flood Alleviation Scheme

The Newhaven Flood Alleviation Scheme comprises flood defences works to the east and west banks of the tidal Ouse in Newhaven and was identified in the Environment Agency's 'River Ouse to Seaford Head Strategy' approved in 2012. The implementation of the scheme would reduce the flood risk to over 1,060 existing residential and 476 commercial properties. It will directly create some 1,460 jobs, open up 98,241sq ft of commercial floor space and enable the delivery of 494 new homes. In addition, without the flood defence scheme, the further creation of 3,540 jobs and 78,759 sq ft of commercial floor space would not go ahead in the growth corridor

Eastbourne/South Wealden Walking and Cycling Package

The Eastbourne and South Wealden walking and cycling package will deliver a number of routes and complementary measures that are interdependent and will support an expanding walking and cycling network. The package will focus on enabling walking and cycling for short local journeys, or as part of longer journeys, between residential areas to key trip attractors in Eastbourne and South Wealden area, along with linking to development sites identified in the respective adopted Local Plans coming forward in the near future. These trip attractors include Eastbourne seafront, the town centre and local centres for shopping, rail stations, employment areas, education and health & leisure facilities.

Two schemes within the package will be delivered in 2015/16 - Seafront Cycle Route: Wish Tower to Fishermans Green and a vulnerable road users improvement scheme - University area to town centre, station and seafront areas, including in the Meads area.

2016/17**North Bexhill Access Road**

The North Bexhill Access Road (NBAR) comprises a 2.4km single carriageway road link between the A269 Ninfield Road and the Bexhill-Hastings Link Road (BHLR) with a roundabout at each end and further central roundabout. The road will unlock planned employment growth in North Bexhill identified under Policy BX3 of the 2006 Rother District Local Plan, with capacity for circa 38,000sqm of employment-generating floorspace. The NBAR also provides the road infrastructure to unlock the proposed urban extension in North East Bexhill with potential to directly unlock land for (approximately) up to 780 new homes.

Swallow Business Park

Swallow Business Park is a 3.4 ha (8.4 acres) greenfield development site near Hailsham in East Sussex with extant planning permission for 14,829 m² (159,618 ft²) of employment space in the business use classes.

The developer is required under the planning permission to construct a junction and new access road from the A22 to service the site. These infrastructure works, together with a barrier/bund, turning-head, car parking, electrical substation, drainage and sewerage, as well as the road and barrier, must be completed before any development can commence. On completion of these works, the developer (with a private sector contribution of £1.25m) will speculatively build out 1,858 m² (20,000 ft²) of starter units, for which demand has been evidenced from local firms. This initial investment will open up the whole

site and support the creation of 508 jobs - 462 FTE and a further 46 jobs will be created in the supply chain.

Sovereign Harbour Innovation Park

Sovereign Harbour Park in Eastbourne will accommodate 11,100sqm of (B1) business space. This represents approximately 25% of the employment land supply in the town and provides an opportunity for local companies looking to expand or transfer their operations within the Eastbourne area. It is estimated that this will generate 875 FTE jobs. An initial phase of the development has recently been completed and the LGF funding will be used to enable the delivery of the site infrastructure for the remainder of the site.

Appendix B – SE LEP Assurance & Accountability Framework (governance & delivery)

Local framework – key responsibilities, functions and main actions

	Key responsibilities	Practical Functions / Main Actions
Government	(i) Awarding LGF funding and contract for each Round, whilst ensuring correct and appropriate use of public money within the Local Growth Fund	Agree projects and funding to SELEP area; Award contracts on yearly advance payments; monitoring against grant contract targets
South East Local Enterprise Partnership (SE LEP)	(i) SELEP Strategic Board (SSB), the main SE LEP interface with Government to influence and lobby, providing strategic leadership on vision and priorities, championing the SELEP area and supporting pan-LEP activity; (ii) The SELEP Accountability Board (SAB) to implement the SELEP Assurance and Accountability framework – the main management and accountability structure	On the SSB – representation from East Sussex includes three local government reps ESCC Cllr K.Glazier, ESCC Cllr Simmons & 1 B/DC rep, alongside 3 x TES business reps. On the SAB - For ESCC Cllr. K. Glazier Leader (executive member with voting right) and supported by ESCC Section 151 officer in an advisory capacity Tolerance levels on over and underspends; agree inclusion of new projects Independent Technical Evaluator (ITE) assesses all business cases before approval; Applying the monitoring and evaluation framework
Essex County Council (ECC)	(i) The Accountable body for SELEP (ii) To ensure all relevant legal requirements are followed and the SE LEP Assurance Framework is adhered to	ECC responsible for overall LGF funding, management and accountability and devolving these responsibilities to local federated accountability arrangements under the Assurance Framework; Single grant SLAs from ECC to federated areas on agreed projects require ESCC S151 officer approval
East Sussex County Council (ESCC)	(i) Local Accountable body for ES – LGF programme management, accountability, spend and monitoring, reporting and evaluation; (ii) Responsible for any project over / under spend and clawback	Financial and monitoring/reporting responsibility - Establish an Internal ESCC Accountability Board or, as a minimum, institute a formal robust checking process under the Assurance Framework by finance and legal? Tolerance levels of below 10% retain funds for ES LGF over/underspends; above 10% to go up to SELEP Acct. Board; Agree SLA from ECC, local procurement & contracts to include SELEP requirements under Assurance Framework e.g. finance, outputs, monitoring and evaluation
Team East Sussex (TES)	(i) Acts as an advisory partnership in respect of overseeing local delivery of LGF programme within agreed tolerance levels, working to the Assurance Framework provisions; (ii) To consider LGF project proposals under SELEP wide project evaluation matrix along with the ITE	Consider and recommend project variance within tolerance levels to include impacts on outputs and outcomes agreed; Monitoring and accountability procedures developed to include quarterly project reporting, agreed by the ESCC S151 officer, to SELEP Acct. Board
Project Deliverers (internal to ESCC and external)	(i) Adherence to SLA/contract requirements and delivery of schemes; raising issues early incl. spend profile changes	Contracts produced to include accountability and finance, alongside reporting, monitoring and evaluation requirements; Cover for ESCC against clawback (external deliverers/Tier 1 contractors)

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